

SCACC Board Meeting

March 28, 2002

SCACC Board Meeting

Minutes – 3/28/02

1. **Call to Order – 9:00** - 14 members attended including all board members except Corman and Freeman.
2. **Approval of Minutes (February 28, 2002 meeting)** – approved
3. **Member Comments** – Discussion on display board for posting notices continues.
4. **Treasurers Report** – Club membership is now at 304 members. No treasurer's report available.
5. **Old Business**
 - a. IE-6 Installation — Bernie Thompson - done
 - b. Contacting non-renewing members — Jerry Eldridge – most were not contactable but 26 rejoined, 72 rejected membership, more than 70 could not be contacted
 - c. Advertising policy statement — John Schwartz – Read proposed policy statement for advertising computer or electronic items for sale or needed. Approved. Will notify membership of policy change. Takes effect in April.
 - d. Master List of Membership — Chuck Naill – Paper master copies for all current and former members will now be maintained in a secure location by the member data entry director.
 - e. Window display board for classes and announcements — Bob Brill – completed.
 - f. Scanner survey – Dick Cancellier – Identified three candidates, one that offers highest resolution (Epson), one that is film dedicated (Canon) and a Minolta that is film dedicated also but faster and more expensive. The board moved that the committee bring a firm proposal for purchase of a dedicated scanner the total price of which will be less than \$1500.
 - g. Instructor - Advance sign-up for classes (into the next month) — Bob Brill – continued to next meeting
 - h. How to reach members without computers – Inez Levy – has been putting notes on class rosters reminding instructors to ask for E-Mail addresses. Suggested that we hold new member orientation meeting that includes setting up an email address.

New Business

- a. No shows — Bob Brill – will institute reminder card system using business card style cards. Don Bell will investigate and purchase 500 cards. John

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Schwartz will set up a system to send automatic reminder notices to the membership in the week prior to the scheduled class.

- b. Database training — Chuck Davis – will investigate further.

Committee Updates

- a. Club Newsletter – Chuck Davis - Three new articles have been submitted by members for the April Issue.
- b. SIGs – John Bergler (Graphics) – low attendance for March meeting. Dick Cancellier (Apple) – one attended the last SIG but the Mac class was well attended. Recommended using the SIG format rather than class. Guy Lalouche (Quicken) – Recommended taking hiatus for period of time and investigate ways to enhance interest in SIG through class offerings.
- c. Education – Bob Brill – only a couple of classes were cancelled and the rookie classes have been filled.
- d. Lab Monitors – Paul Bergondy – things going fine.
- e. Hardware/software – Bernie Thompson – printer is set to default on classroom laser printer(s) and supplies are readily available in classroom cabinets (this setup was put in place to help minimize printer waste).
- f. Program – John Washburn – no report

Ad Hoc Committee Updates

- a. Web Security Program – Interim report – Bob Brill – all set for program. Working on publicizing.
- b. Works Project report: Purchase of Word Processing software – site license not available. OEM copies available at \$37 per copy. Updating all computers in main lab would cost about \$550.

Adjourn meeting – 11:06