

Minutes SCACC Board Meeting
March 29 , 2007

I. Call to Order.

Called to order at 10:00 A.M. by President Bernie Thompson

II. Quorum.

Quorum was established.

III. Approval of Minutes.

Minutes were approved.

IV. President's Report.

Vista is on at least one machine in the Classroom. Dual Boot is available on startup.

V. Treasurer's Report.

Balance in treasury is \$27,857.28. This includes the CD of \$11,000.

The Annual Review of the 2006 SCACC books was satisfactorily completed.

VI. Members Comments.

None made.

VII. Hardware/Software Report.

Chuck Davis wants to upgrade the copy of Adobe Acrobat to a newer version. The cost is \$159. Chuck needs it for the club newsletters. It was agreed that it would be correct for him to install it on his home computer because that is where he produces the newsletters. It was moved and approved to purchase the software with club funds.

VIII. Education Director Report

There has been a decline in number of students. Rosalind would like to review classes to see if new offerings are needed for fall.

Instructors should sign in as students for classes.

In the fall we are to consider reinstating appointment cards.

IX. Old Business

The Desk Action Committee went to Office Furniture Concepts to investigate options for a new instructor's desk and chair. Terri Case presented a concept desk and chair. It was moved to accept this concept with modifications for a 30" deep desk and a keyboard extension. Motion to purchase moved and approved.

One of the club servers is virtually useless. If we can use mail merge to send e-mails, there is no pressure to replace server. It was recommended that we attempt to patch current server with a new hard drive, and then continue research on purchase of a new server.

The Vista version of the Windows instructional materials should soon be available. We plan to offer Vista classes beginning in September. It was suggested that we should announce a cutoff for teaching Windows XP classes. It appears that Windows XP classes will be offered less frequently over the next year until they are finally discontinued. Possibly a Windows XP SIG could then be offered, if interest warranted.

It was moved and approved that Les not have to receive approval for purchasing printer supplies and renewal of McAfee licenses and printer licenses.

XI. New Business

There was a short discussion about electronic signup for classes and automatic e-mail reminders, It was deferred to another meeting.

It was suggested that we need to call people, who have no current e-mail addresses. Les will pass a list to people to call and get these missing addresses.

X. Adjournment.

Meeting adjourned at 11:30 A.M.