

Minutes SCACC Board Meeting May 29, 2008

Present: Terri Case, Bob Brill, Jim Case, Bernie Thompson, John Waterhouse, Chuck Davis, Warren Weitzman

Absent: Dick Cancellier, Jim Howard, Harry Kane, Guy Lalouche, Dave Riccio

Specific board actions that were approved in this meeting are indicated in italics. There was one such action found under New Business.

The meeting was called to order by President Terri Case at 10:00 a.m. A quorum was established. The minutes of the April 24 2008 meeting was approved.

President's Report: Provided by Terri Case.

- There will be no general membership meeting for the months of June and July
- Progress is being made at cleaning up the classroom computers, getting the desktops standardized and simplified.
- Flash Player and Shockwave are being installed on the browsers.
- The only icons appearing on the Vista desktops will be shortcuts to: Computer, Recycle Bin, Firefox, Adobe Photoshop Elements 6, the Class Instruction folder on Server 2, Microsoft Office. An additional icon for Adobe Premiere Elements 4 will appear on the few computers that have this program installed and bundled with Adobe Photoshop Elements 6.
- Several Windows XP hard drive partitions must still be removed.
- Photoshop Elements 4 will be installed in the lab computers.
- All monitors, instructors, officers, and board members should always politely enforce the rules and regulations of the computer club. It is emphasized that the computer classroom and lab are restricted areas designated for use of Sun City Anthem Computer Club members only. This is completely backed up by the association board and the RMI staff.
- Please consider writing an article for our newsletter *Bits, PCs and Macs*.
- A request was made for someone to organize the Instructor Aides. Jim Case volunteered as of July 1st.

- Multimedia presentations and video editing classes seem to be sparking interest.
- So far all the video has been done on the Mac. We have options for video on Windows, if there is interest.

Treasure's Report: Provided by Jim Case.

- As of April 30, 2008, we have cash totaling \$23,346.31.
- Printer expenses are well ahead of the printer expense budget for the year. However, new computer expenses are well under the amount budgeted for such.

Education Director's Report:

Harry Kane was not here to present the Education Director / Aides report. However, Bob Brill stated that Bob Ingerson is working with an organization, which will help us determine our needs, and will assist us accordingly.

Hardware Report:

The hardware report was covered in the President's Report.

Server Committee Report: Provided by Les Lewis.

Les Lewis gave the Server Committee report, indicating that Draft 3 of the Request for Proposal has now been completed and distributed. Les will forward the report to Warren Weitzman, who will then present the proposal to the association board for their approval. Warren has been working directly with Association Board President Roz Berman on this.

Software Report: Provided by Terri Case.

The software report was presented in the President's Report.

Monitor Report:

Dave Riccio was not present to make the Monitor Aides Report, however, Terri Case indicated a monitor training session had just recently occurred.

There were no other reports.

Old Business:

- The association has not yet finished its inventory.
- We are still working on two Dells in the back of the classroom, Win37 and Win38.

New Business:

- Please help us to keep all computers clean, both physically and virtually.
- Do not use your phone in the classroom or the lab.

- No food in the computer rooms. Bottled water is OK. Other beverages should not be in either the classroom or the lab. At least not near the computers or keyboards.
- Please be sure everyone closes all programs and windows, removes all personal files and folders, does not change settings nor create and leave icons on the desktop or other locations, and be sure everyone logs off.
- When leaving, push in keyboard and chair, and take your printouts and belongings with you.
- A brief review of computers used for new and renewal memberships, as well as logging in members for lab use and class participation was presented and discussed by Lee Templeton.
- *A motion was made, seconded, and approved to set up a new work station in the lab.*

There were no member comments.

The meeting was adjourned at 10:57 a.m.